

NEIGHBORHOOD BUSINESS DISTRICT SUPPORT GRANT APPLICATION
(NBDSG: SMALL BUSINESS INFRASTRUCTURE & AFFORDABLE HOUSING)

Applicant Legal Name:
(as filed with Ohio Secretary of State): _____

Applicant Type: _____
(community council, business association, CDC, other non-profit)

Contact Person Name: _____ EIN: _____

Email: _____ Phone: _____

Project Address or Parcel #: _____

Eligibility Criteria

Project Type: _____
(outdoor dining, façade improvements, public spaces, affordable housing, other small business infrastructure)

Project Qualified Census Tract: _____
(link to map) – if applicable: https://www.huduser.gov/portal/sadda/sadda_qct.html

Project Description:

Amount of the Request: _____

Description of how funds will be used:

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Neighborhood Business District: _____
(if Applicable)

Is Community Council aware of the request? Yes No

Project Completion Date: _____

Attachments

1. Sources & uses of funds
2. Evidence of other financing secured (as outlined on sources of funds table)
3. Project team bios & relevant experience
4. Detailed project narrative & timeline to expend funds and complete
5. Other information as may be deemed necessary by the City

Completed applications should be scanned and emailed to Homebase Cincinnati at **info@homebasecincy.org**

or hard copies can be mailed to:

Homebase Cincinnati
Box 29. 151 West 4th Street
Cincinnati, OH 45202

NBDSG: NEIGHBORHOOD BUSINESS DISTRICT SUPPORT GRANT GUIDELINES

Instructions for Completing NBDSG Application

This program was created in response to the adverse economic impacts to the COVID-19 pandemic through aid to non-profit organizations and small businesses and build stronger neighborhoods and communities through development of affordable housing. Please complete the following application in order to apply:

- Eligible applicants will consist of community councils, community business associations, community development corporations, and civic-minded not-for-profit entities.
- Projects are eligible if they are within Qualified Census Tracts, benefit businesses involved in hospitality, travel or can show they support hardship industries as defined by the City.
- Priority Projects will need to have a direct benefit to one of the City's 34 Neighborhood Business Districts as recognized by the City and Cincinnati Neighborhood Business Districts United (CNBDU).
- Funding may be used for:
 - Non-profit investment in built environment for small businesses (outdoor dining, façade improvements, public spaces).
 - Capital investment into affordable housing supporting neighborhood business districts within Qualified Census Tracts or targeting disproportionately impacted groups as outlined by the US Treasury.
- Grants will be awarded from \$50,000 to \$200,000.
- Priority applicants will be member organizations of CNBDU. A recognized member of CNBDU must be in good standing at the time of application.
- Applications from other neighborhood-serving, nonprofit applicants, will be determined based on funding availability after initial requests from member organizations of CNBDU.
 - These applicants must be within the City of Cincinnati limits and must be from the community(ies) with which they are working and demonstrate connectedness to that community.
 - These applicants must indicate the Business District and neighborhood that they serve. Letters of support from other community groups are helpful to demonstrate community support.
- Applicants will be requested to demonstrate their capacity to support the requested initiative, that will bring activity and vibrancy back to the Business Districts and their community, which felt the negative impact of the COVID-19 pandemic.
- If applicants have submitted more than one application, applicants must show capacity to carryout simultaneous projects to the satisfaction of the City and its third-party administrator.
- Awardees will have one year to expend the grant fund(s) and submit a full report on the grant activities with detailed expenditures including supporting documentation, such as bank statements, check copies, etc.
- Applications will be reviewed by the City's third-party administrator and forwarded to the City administration for processing.
- The contract for funds will be between the neighborhood-serving nonprofit and the City's third-party administrator, Homebase Cincinnati.
- As the City receives updated guidance from the Department of Treasury on the use of funds, it will update this program accordingly.

NBDSG - Sample Sources and Uses Table

Sources of Cash		Uses of Cash	
1. Owner Equity	\$50,000	1. Demolition	\$80,000
2. City Grant	\$100,000	2. Electrical	\$75,000
3. Bank Loan	\$500,000	3. HVAC	\$100,000
4.		4. Roof	\$35,000
5.		5. Windows	\$4,900
6.		6. New Construction	\$350,100
7.		7. Furniture/Fixtures/Equipment	\$5,000
Total Sources of Cash	\$650,000	Total Uses of Cash	\$650,000

NBDSG - Sources and Uses Table

Instructions: Please provide a summary of where capital for the proposed project will come from (the “Sources”) and what that capital will be spent on (the “Uses”). The City Grant (NBDSG) should reflect the amount being requested in the application. The “Total Sources of Cash” should be equal to the “Total Uses of Cash”.

Sources of Cash	Amount	Uses of Cash	Amount
1.		1.	
2.		2.	
3.		3.	
4.		4.	
5.		5.	
6.		6.	
7.		7.	
Total Sources of Cash		Total Uses of Cash	