

2020 Low-Income Housing Tax Credit  
Letter Request Form



**Applicant Name/Development Entity**

**Total Project Cost**

**Project Neighborhood**

**Project Type**

**Estimated NOFA Loan Request (if applicable)**

**Project Address(es)**

**Choose the letter(s) you will be requesting from the City of Cincinnati to be included in your Competitive 9% Tax Credit Application to the Ohio Housing Finance Agency. (Check all that apply)**

- HOME Loan Letter:** Letter detailing a soft commitment to the project in the form of a HOME funded loan.
- Investment Letter:** Letter outlining development that has occurred within a two (2) mile radius of the project site, at least \$5,000,000 investment, and planned for the next three years or completed within the last three years. *– If choosing this letter please include a list of investments you would like highlighted in the letter.*
- Plan Support Letter:** Letter explaining the City adopted plans for the area in which the project is located and how the project achieves the goals and objectives laid out in those plans.
- Zoning Letter:** Letter approving the zoning appropriateness for the project. **Please contact the City Department of Buildings and Inspections' Zoning Division at 513-352-2430.**

**Brief Project Narrative (include any specifics you need mentioned in a letter)**

**Applicant Contact**

**Title**

**Email**

**Phone**

**SIGNED** \_\_\_\_\_

**INTENT TO APPLY FORM IS DUE BACK TO THE DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT  
BY 3:00 PM EST ON FRIDAY, JANUARY 24, 2020  
Submit to Anthony Cadle at [anthony.cadle@cincinnati-oh.gov](mailto:anthony.cadle@cincinnati-oh.gov)**

**PRINTED NAME**

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**DATE**

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