



DCED: Neighborhood Catalytic Capital Investment Program (NCCIP)

The City of Cincinnati’s Neighborhood Catalytic Capital Investment Program (NCCIP) provides pre-development funding to advance transformative neighborhood projects to the next phase of the development process or to determine the economic viability of a project vision. Applicants must demonstrate proposed pre-development activities that would result in progress toward a catalytic neighborhood project. **The maximum dollar request limit for each funding request is \$100,000. The City of Cincinnati is seeking to fund as many catalytic projects as possible. Per City Ordinance 202-2024, the total amount of funds available for the 2024 -2025 program year is \$500,000.**

Application Notes: Fill out the form with the most complete information that you can provide. Supporting documents must be labeled according to the checklist. If files are consolidated in a single PDF, please separate with a blank page. Please compress files to reduce the file size before submitting to ensure your documents are properly delivered. Upon completion of this form, save your responses as a PDF.

All attachments and the PDF version of this form must be submitted to the DCED email, communitydevelopment@cincinnati-oh.gov.

This form is due by 5:00 PM on November 18, 2024.

Questions, comments, concerns regarding this form? Send an email to Inseph Malek at Inseph.Malek@cincinnati-oh.gov

Section A: Applicant Information & Qualifications

Project Team and Legal Structure: Names and titles of key members of the project team, including as applicable: lead organization, owners, project partners, consultants, and contractors. Attach additional sheets if needed.

1. Legal Name of Applicant *

2. Primary Contact Person *

3. Title *

4. Phone Number *

5. Email Address *

6. Legal Address *

7. Form of Business Enterprise (Non-profit, LLC, Partnership, etc.) *

8. Federal Tax ID#(s) *

9. Board Members and Key Officers (Non-Profit Organizations) OR Individual/entities holding ownership interest of 20% or more.

List "NAME, TITLE, % OWNERSHIP (if applicable)"

10. Project Team *

List "NAME, TITLE, PROJECT ROLE"

11. Capacity & Experience *

Please provide a brief narrative describing the Applicant Team's background and project experience, including examples of relevant experience with comparable projects completed by the applicant, project team members, and committed partners. Additional information may be attached.

Certifications by Applicant

12. Has/does the applicant: *

Checked boxes qualify as a "Yes".

- 1. Been convicted of a felony?
- 2. Been convicted of or enjoined from any violation of state or federal securities law?
- 3. Been a party to any consent order or entry with respect to an alleged state or federal securities law violation?
- 4. Been a defendant in a civil or criminal action?
- 5. Owe any delinquent taxes to the State of Ohio or political subdivision of the State?
- 6. Owe any monies to the State or a state agency for the administration or enforcement of any environmental laws of the State?
- 7. Owe any monies to the State, a state agency, or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not?
- 8. Received City development assistance and/or enacted development Agreements with the City within the past 5 years?
- 8a. If Yes to above (#8), are the Applicant and its affiliates currently in compliance to said Agreement(s)?
- 8b. If Yes to the above (#8), have the Applicant and its affiliates had any agreements with the City of Cincinnati or other political subdivision of the State of Ohio terminated for non-compliance?
- None of the statements above apply.

13. If the applicant responds yes to any of the above questions, please provide details of each instance and use additional documentation in an attachment for each response if necessary.

Additional Certifications by Applicant

14. The Applicant acknowledges that to be eligible for assistance from the City of Cincinnati, the subject property must be located within the City of Cincinnati.
The Applicant acknowledges that no offer of City assistance is binding until the execution of a funding agreement by both parties.
The Applicant agrees to supply additional information upon request. *
- Please initial that you have read the above.

15. *I declare under the penalties of falsification that this application including all enclosed documents and statements has been examined by me, and to the best of my knowledge and believe is true, correct, and complete.* *
- Please write your full name, title, and date

Project Description

16. Project Address *

Project must be located within the City of Cincinnati boundaries. Please check your address location on the Hamilton County Auditor's website to confirm the jurisdiction.

17. Zip Code *

18. Hamilton County Auditor Parcel ID# *

19. Cincinnati Neighborhood *

- Avondale
- Bond Hill
- California
- Camp Washington
- Carthage
- Clifton
- Clifton Heights
- College Hill
- Columbia Tusculum
- Corryville
- CUF
- Downtown (Central Business District)
- East End
- East Walnut Hills
- East Price Hill
- East Westwood
- English Woods
- Evariantson
- Hartwell
- Hyde Park
- Kennedy Heights
- Linwood
- Lower Price Hill
- Madisonville
- Millvale
- Mt. Adams
- Mt. Airy
- Mt. Auburn

- Mt. Lookout
- Mt. Washington
- North Avondale
- North Fairmount
- Northside
- Oakley
- Over-the-Rhine
- Paddock Hills
- Pendleton
- Pleasant Ridge
- Queensgate
- Riverside
- Roselawn
- Sayler Park
- Sedamsville
- South Cumminsville
- South Fairmount
- Spring Grove Village
- Villages at Roll Hill
- Walnut Hills
- West End
- West Price Hill
- Westwood
- Winton Hills

20. Land Use *

- Residential
- Commercial
- Mixed Use
- Industrial

21. Project Type *

- New Construction
- Renovation

22. Size of existing structure

(square feet)

23. What percentage of the existing structure is occupied?

(%)

24. Size of new building to be constructed or size of renovation project

(square feet)

25. Total square feet/units to be constructed/renovated

(square feet/#)

26. Size and unit count for Commercial

(square feet/#)

27. Size and unit count for Industrial

(square feet/#)

28. Size and unit count for Residential

(square feet/#)

Scope of Work

29. Briefly describe the entire project to be completed with all funding sources and how the proposed use of funds enables project to reach the next stage of development. *

Budget

30. I have completed the Budget Sheet provided and will include the document in my final application. *

Yes

No

Required Attachment Checklist

Please provide the following required items as a corresponding attachment. If you believe a particular item is not applicable to your project, please address the item by including an explanation of why you believe it is not applicable. Please ensure that all sections of the application are complete and that ALL REQUIRED ATTACHMENTS LISTED BELOW ARE SUBMITTED/ADDRESSED WITH YOUR APPLICATION. Please check all items that are included. If an item is left unaddressed by the Applicant, the reviewing department cannot complete its review of the application.

31. I have completed the following 1. Application Information and Qualification attachments: *

Check all that apply.

- a. Corporate Resolution
- b. Articles of Incorporation
- c. Operating/Partnership Agreement for entity applying for assistance
- d. Resumes of owners and/or key managers or partners (in the case of real estate development, provide information for the entire development team)
- f. Names, addresses, photos, and brief description of similar projects completed by development team.

32. I have completed the following 2. Project Description attachments. *

Check all that apply.

- a. Concept site plan (if available)
- b. Anticipated timeline
- c. Community support letters

33. I have completed the following 3. Budget attachment. *

Check all that apply.

- a. Sources and Uses table (spreadsheet provided)

34. I have completed the following 4. Sources of Funds attachment. *

Check all that apply.

- a. Grant/Financing approval letters
- b. Conditional bank commitment and/or term sheet
- c. Other sources

Submit Application

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