

IMPORTANT INFORMATION REGARDING 2018 LIHTC APPLICATIONS

The Department of Community & Economic Development is excited to hear about the various Low Income Housing Tax Credit (LIHTC) applications proposed for submission for Ohio Housing Finance Agency's (OHFA) 2018-2019 Qualified Allocation Plan (QAP). LIHTC applications are due to OHFA by **Thursday, February 15, 2018**.

In order for LIHTC applications to be considered for local development priority points (Family Urban Opportunity Housing, Senior Urban Housing, General Occupancy Urban Housing, and Local Initiatives for New Affordable or Single Family Development pools only) or receive letters supporting local initiatives, location based priorities, local financial support, etc; Developers will need to submit the following to the Department of Community & Economic Development by close of business (5:00 P.M.) on **Thursday, January 11, 2018**:

- 1. City of Cincinnati Low Income Housing Tax Credit Local Review Application**
 - a. Project narrative
 - b. Details on Ownership and development experience
 - c. Details on Development Team
 - d. Development Budget
 - e. Sources and Uses of Funds
 - f. Proforma, including Operating Expenses

- 2. Community Outreach Plan/Letter of Support from Community Council**

- 3. MBE/SBE/WBE/Section 3 inclusion efforts.**

- 4. Three (3) pictures and/or rendering of the project as a jpeg file.**

- 5. List of requested letters of supports.**

Please submit electronic copies of these materials via email to **anthony.cadle@cincinnati-oh.gov** and **valerie.mcintosh@cincinnati-oh.gov** by **5 P.M. on Thursday, January 11, 2018**. The subject heading for the email should read: 2018 LIHTC Application - "Project Name".

In order to answer questions regarding the process and aid in the preparation of any necessary Council presentations, the Department of Community & Economic Development will be available to meet with Developers January 16-January 19. Please contact Anthony Cadle at **(513) 352-6118** or **anthony.cadle@cincinnati-oh.gov** to schedule.

Any questions regarding the process can be directed to **Anthony Cadle, Development Analyst** at **(513) 352-6118** or **anthony.cadle@cincinnati-oh.gov**