

**Neighborhood Support Program (NSP)  
 Proposal Review  
 Meetings & Deadlines  
 (Fiscal Year 2017 Contracts)**



Below are the review dates and proposal deadlines of the new fiscal year 2017 for the Neighborhood Support Program City Grant. The first column is the deadline for any proposals planning to be presented at the corresponding Review Committee Meeting in the next column. The final submission deadline date gives the proposal time to be preapproved by the City as well as making any needed adjustments. The second column is the respective Review Committee date preapproved proposals will be voted on for approval or denial by the Review Committee. The third column is the date the City contract will become effective for the approved proposals from the respective Review Meeting. All reviews will take place at 805 Central Avenue, II Centennial Plaza on the **seventh floor** (7<sup>th</sup>) in the Griesel Conference Room at **6:30pm**. *Please take note there is no meeting in December. This will allow time to execute projects.*

<b>Final Submission Deadline</b>	<b>Review Committee Meeting Date</b>	<b>Effective Date of Contract</b>
September 5, 2016	September 15, 2016	09/15/2016*
October 10, 2016	October 20, 2016	10/20/2016*
November 10, 2016	November 17, 2016	11/17/2016*
<i>NO DECEMBER MEETING</i>	<i>N/A</i>	<i>N/A</i>
January 9, 2017	January 19, 2017	01/19/2017*
February 6, 2017	+February 16, 2017	02/16/2017*
March 6, 2017	++March 16, 2017	03/16/2017*

\* = Assumes that contract proposal is approved and signed by Community Council President at the Review Committee meeting.

+ = Last time to submit proposal for 2017 **NEW** Contracts.

++ = Last time to submit proposal for 2017 **FORMAL** Amendments.

A Pre-Review is **MANDATORY** for all proposals. The purpose of a Pre-Review is to have City staff review proposals for missing information or documentation in advance of the Review Meeting it's scheduled for with enough time to allow communities to resubmit any changes or additional information. If it is not submitted in time, the proposal has to wait to be presented at the following Review Meeting.

Original proposals may be mailed or delivered to the Department of Community and Economic Development, 805 Central Avenue, Two Centennial Plaza, Suite 700, Cincinnati, Ohio 45202. **Feel free to send your proposal electronically as an email attachment to be preapproved.** Whether mailed or hand delivered, **proposals and formal amendments must be received on the deadline submission day by 4:00p.m to be considered for the respective Review Meeting.** Be sure to provide the first proposal page with the original signature of your Community Council President before the Review Meeting.