

**Neighborhood Business District  
Support Fund Program (NBDSF)  
Proposal Review Meetings &  
Deadlines**



**(Fiscal Year 2017 Contracts)**

To accommodate neighborhoods in submitting proposals and budgets, while also allowing the Program Manager enough time to review all proposals and draft contracts, the Department of Community & Economic Development has created a schedule below. All NBDSF reviews will take place at 805 Central Avenue, II Centennial Plaza on the first floor in the Conference Room at **8:00am** as the first agenda item in the CNBDU Meetings.

<b>Final Submission Deadline</b>	<b>Review Committee Meeting Date</b>	<b>Effective Date of Contract</b>
August 08, 2016	August 12, 2016	08/12/2016*
September 05, 2016	September 09, 2016	09/09/2016*
October 10, 2016	October 14, 2016	10/14/2016*
November 07, 2016	November 11, 2016	11/11/2016*
December 05, 2016	December 09, 2016	12/09/2016*
January 09, 2017	January 13, 2017	01/13/2017*
February 06, 2017	February 10, 2017	02/10/2017*
March 06, 2017	+ March 10, 2017	03/10/2017*
April 03, 2017	++April 07, 2017	04/07/2017*

\* = Assumes that contract proposal is approved at the Review Committee meeting.

+ = **Last time to submit proposal for 2017 NEW Contracts in order for communities to have enough time to spend funds by the end of the contract on June 30, 2017.**

++ = **Last time to submit a proposal for 2017 Formal Amendments.**

The final submission deadline is **MANDATORY** for all proposals. The purpose of the deadline is to have City staff review proposals for missing information, compliance or documentation in advance of the Review Meeting it's scheduled for with enough time to allow communities to resubmit the needed information. If it is not submitted in time, the proposal has to wait to be presented at the following Review Meeting.

Original proposals may be mailed to or dropped off at the Department of Community and Economic Development, 805 Central Avenue, Two Centennial Plaza, Suite 700, Cincinnati, Ohio 45202.