

**Neighborhood Business District
Support Fund Program (NBDSF)
Proposal Review
Meetings & Deadlines**



(Fiscal Year 2018 Contracts)

To accommodate neighborhoods in submitting proposals and budgets, while also allowing the Program Manager enough time to review all proposals and draft contracts, the Department of Community & Economic Development has created a schedule below. All NBDSF reviews will take place at 805 Central Avenue, II Centennial Plaza on the first floor in the Auditorium Room at 8:00am as the first agenda item in the CNBDU Meetings.

Final Submission Deadline	Review Committee Meeting Date
October 09, 2017	October 13, 2017
November 06, 2017	November 10, 2017
December 04, 2017	December 08, 2017
January 08, 2018	January 12, 2018
February 05, 2018	February 09, 2018
March 05, 2018	+March 09, 2018
April 09, 2018	++April 13, 2018

* = Assumes that contract proposal is approved at the Review Committee meeting.

+ = Last time to submit proposal for 2018 NEW Contracts in order for communities to have enough time to spend funds by the end of the contract on June 30, 2018.

++ = Last time to submit a proposal for 2018 Formal Amendments.

The final submission deadline is **MANDATORY** for all proposals. The purpose of the deadline is to have City staff review proposals for missing information, compliance or documentation in advance of the Review Meeting it's scheduled for with enough time to allow communities to resubmit the needed information. If it is not submitted in time, the proposal has to wait to be presented at the following Review Meeting.

Original proposals may be mailed to or dropped off at the Department of Community and Economic Development, 805 Central Avenue, Two Centennial Plaza, Suite 700, Cincinnati, Ohio 45202.