

**MEET AND CONFER AGENDA**

**MEETING DATE:** 2/24/2015  
**TIME:** 8:30 A.M.  
**LOCATION:** City of Cincinnati Permit Center, 3300 Central Parkway  
**FACILITATOR:** Lydgia Sartor, Dept of Community Development

**ITEM** **Metcut Research Associates Expansion**  
 Developer: Metcut Research Associates  
 Main Contact: Stephen J. Schmidlin, Unit Building Services  
 513-271-2122, [sschmidlin@unitbuilding.com](mailto:sschmidlin@unitbuilding.com)  
 City Analyst: Dan Bower, Development Officer  
 352-4638, [dan.bower@cincinnati-oh.gov](mailto:dan.bower@cincinnati-oh.gov)  
 City Involvement: CRA Tax Abatement  
 Funding Source: N/A  
 Total Project Cost: \$1,400,000  
 Pre-Bid Meeting: TBD – Contact Unit Building Services  
 Bid Acceptance Date: TBD  
 Bid Closing Date: TBD  
 Bid Packets Opening Date: TBD

Project Anticipated Start Date: April 1, 2015  
 Project Anticipated End Date: October 31, 2015

Section 3: NO  
 State Prevailing Wage: NO  
 Davis Bacon: NO  
 Location(s): 3980 Rosslyn Drive Cincinnati, OH 45209  
 Parcel ID#: 51-9-85  
 Description: Metcut Research Associates is expanding an existing building at 3980 Rosslyn Drive by 10,500 square feet.

Work to be bid (mark with an “x”):

General Contractor		HVAC	x	Siding		Elevator	
Surveying		Dry Wall	x	Inter. Painting	x	Landscape	
Demo	x	Metals	x	Exter. Painting	x	Security	
Abatement/Environ		Doors	x	Driveway/Sidewalk	x	Extermination	
Site Work	x	Ceiling	x	Masonry	x	Clean-up	
Framing - Rough	x	Windows	x	Foundation	x	Other (list below)	
Framing - Finish	x	Insulation	x	Concrete	x		
Electric	x	Flooring	x	Fire Suppression			
Plumbing	x	Roofing	x	Specialties			

Additional opportunities to bid may be available on the City’s Vendor Self Service website, which can be found here: <https://vss.cincinnati-oh.gov/webapp/VSSPROD/AltSelfService>. Offerors may register as a City vendor online at [www.cincinnati-oh.gov/vss](http://www.cincinnati-oh.gov/vss).

**INCLUDE AS ATTACHMENT:** PLANS